cordially invites you to

Inadequate Supervisor Training: Financial Liability and Other Consequences

The Labor & Employment Group of the Pennsylvania Office of Norris McLaughlin & Marcus, P.A., is pleased to present a seminar updating human resource professionals, business owners and managers with respect to the consequences of inadequate supervisor training.

The seminar will review common errors made by supervisors including poor communication with employees, misuse of social media, ignorance of inappropriate conduct, failure to conduct proper investigations, and mishandling of performance deficiencies and evaluations. HRCI and SHRM credits are available.

When: Wednesday, May 17, 2017

Breakfast Session:
8:30 — 9:00 a.m.  Registration & Breakfast Program
9:00 — 10:15 a.m. Registration & Breakfast Program
10:15 — 10:30 a.m. Questions & Answers

Lunch Session:
11:30 a.m. — noon Registration & Lunch Program
noon — 1:15 p.m. Registration & Lunch Program
1:15 — 1:30 p.m. Questions & Answers

Where: Norris McLaughlin & Marcus
Three City Center
515 West Hamilton Street, Suite 502
Allentown, PA 18101

Please note, our office has moved and putting this address into your GPS may not work. MapQuest and Google Maps will give you correct directions. Or you can visit our website’s Contact Us page.

We are offering this seminar free of charge. However, space is limited to 35 seats at each session.

Please complete and return the attached Registration Form by Monday, May 8, 2017, to Cady Darago by email to cdarago@nmmlaw.com.

For more information, please call (610) 391-1800.

* The use of this seal is not an endorsement by the HR Certification Institute of the quality of the program. It means that this program has met the HR Certification Institute’s criteria to be pre-approved for recertification credit.

** Norris McLaughlin & Marcus, P.A., is recognized by SHRM to offer Professional Development Credits (PDCs) for the SHRM-CPSM or SHRM-SCPSM. This program is valid for 1.25 PDCs for the SHRM-CPSM or SHRM-SCPSM. For more information about certification or recertification, please visit www.shrmcertification.org.
Seminar Registration Form

Inadequate Supervisor Training: Financial Liability and Other Consequences

Name: ____________________________________________

Title: ______________________________________________

Company: __________________________________________

Address: ___________________________________________

Phone: _____________________________________________

Email: _____________________________________________

Select your session by circling the options in order of choice

1 2 Breakfast Session of the HR Lunch and Learn on May 17.
1 2 Lunch Session of the HR Lunch and Learn on May 17.

We will make every attempt to accommodate your first choice.

Please email before Monday, May 8, 2017, to:
Cady Darago, Marketing Manager
Norris McLaughlin & Marcus, P.A.
cdarago@nmmlaw.com

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